

## **Mission and Ministry Plan – St. George’s, Owen Sound, January 28<sup>th</sup>, 2018**

### Sections

1. Evangelism: The First Mark of Mission
2. Discipling: The Second Mark of Mission
3. Service: The Third Mark of Mission
4. Transforming Society: The Fourth Mark of Mission
5. Safeguarding and Renewing the Earth: The Fifth Mark of Mission
6. Ministry and Leadership
7. Congregational Health
8. Long-term Future
9. Buildings
10. Finances
11. Property Condition Matrix
12. Pending Projects for Reorganized Parish of Owen Sound – June 2017
13. Owen Sound Anglicans Mission and Ministry History and Business Plan to Support Motions to Diocesan Council, June 23, 2017

1. Evangelism: The First Mark of Mission

“To proclaim the Good News of the Kingdom” is to share the news that in Christ God is reconciling to world to himself (2 Cor. 5:19), in words. How can you speak the Good News to the world around you?

<b>Evangelism: Minimum Goals</b>	<b>Will meet goal by due date (Yes/No)</b>	<b>date by which you will meet</b>	<b>Proposed Action</b>
Participate in one evangelism training event Due date: by Dec. 2018	Yes	Ongoing each year	Training for leaders of Messy Church. Training for listening Alpha Training 2019
Identify the group of people whom your parish/regional ministry hopes to reach Due date: by Annual Vestry 2019	Yes	Ongoing, growing beyond 2018	The unchurched. The marginalized. Our local community. Owen Sound Humanists
Undertake two evangelism activities designed to reach the identified group Due date: by Annual Vestry 2022	Yes	Ongoing annually	Monthly meals for engagement with the neighbourhood around the church. Messy Church – collaboration with Lutherans Habits of the Heart Alpha course participation and hosting Family Ministry development 2017 - 2020
Other: by Annual Vestry 2022 These activities are already occurring and we anticipate they will be enhanced and expanded		Ongoing year by year	Services and Teas in Retirement Homes Games store meetings and games nights Grey and Simcoe Foresters – possible chaplaincy OShare - presence of parishioners ready to speak of their faith when asked Family Ministry among the unchurched Outreach in the Pride Community, Relationship-building with Indigenous Community, Open Door Neighbourhood Outreach Habits of the Heart

2. Discipling: The Second Mark of Mission

“To teach, baptize and nurture new believers” and, indeed, all believers, is the work of discipling. How can your congregation(s) foster the Christian development of new participants, long-time members, and everyone in between?

<b>Discipling: Minimum Goals</b>	<b>Will meet goal in 2018 (Yes/No)</b>	<b>date by which you will meet</b>	<b>Proposed Actions</b>
Participate in a Lenten formative series	Yes	Ongoing annually	Lenten catechesis for adults to prepare for confirmation, reaffirmation in April
Regular small groups for: prayer; Bible study; Christian formation work; etc.	Yes	ongoing	Ongoing Wednesday evening groups - Simply Christian; Talking about Faith Wednesday Bible Study on the Lectionary Epiphany Taizé Evensong & Death Café – learning together about death Thursday Bible education series on the Old Testament Daily Morning Prayer in the Church Centering Prayer in the Church - Monday, Tuesday and Wednesday mornings Bi-Weekly Prayer Team meeting
Establish a rigorous and substantial standard for baptism.	No	December 2019	Engage in a broad conversation in the parish to decide about our standards for baptism and to communicate these to the parish as a whole
Establish Family Ministry initiative to include the discipling of the young and their parents	Yes	ongoing	Regular catechesis for children and youth Monthly “Sunday School Sundays” with worship devoted to children and youth

### 3. Service: The Third Mark of Mission

“To respond to human need by loving service” is a central aspect of Christ’s call. The challenge for us is to remember that loving service engages us personally with those in need, so that we are changed by the encounter. Simply providing a building or sending a cheque misses the heart of what Christ asks of us, indeed, offers us. How can your congregation(s) find real needs and offer service that is truly loving?

<b>Service: Minimum Goals</b>	<b>Will meet goal in 2018 (Yes/No)</b>	<b>date by which you will meet</b>	<b>Proposed Actions</b>
Participate in an on-going community-oriented charitable service activity.	Yes	Ongoing year by year	Charitable work that is ongoing: PWRDF engagement and education Sleeping Children Around the World Chaplaincy Sponsorship Refugee Sponsorship and support to refugees Monica Place support Mental Health Month packages Women’s Shelter support Hospitality to AA, CA, International Dance Group Safe & Sound support BAC support for Huron Church Camp children Cookie Walk with charitable focus Hospitality and assistance to Neighbours through Open Door / community dinners
Understand the difference between charity and service	Yes		Initiate a church community conversation in 2018 about the difference between charity and service.
Other: Promote increased personal engagement in Service in addition to our charitable efforts, both within and beyond our church community:	Yes	Ongoing	Participation in community vigils Volunteering at Blood Donor clinics Engagement with Brazilian Companion Diocese Family & Neighbourhood Outreach Ministry OShare team Pastoral Care Ministry and Eucharistic Ministry

#### 4. Transforming Society: The Fourth Mark of Mission

“To seek to transform unjust structures of society, to challenge violence of every kind, and to pursue peace and reconciliation” is a call to go beyond charitable giving and help to change the world that creates human needs. How can your congregation(s) join in God’s work of building the Kingdom by participating in the transformation of society?

<b>Transforming Society: Minimum Goals</b>	<b>Will meet goal in 2018 (Yes/No)</b>	<b>date by which you will meet</b>	<b>Proposed Actions</b>
Host/participate in an educational event on the UN Declaration on the Rights of Indigenous Peoples and participate in the Blanket Exercise  Due date: by Annual Vestry, January 2018	Yes		We have so far held two community events (one at City Hall, one in the parish – picnic 2017 and Thanksgiving event October 2017) to promote the UN Declaration – we will continue to revisit this. Copies of the Declaration are available in the parish A Deanery Blanket Exercise took place in 2017. We will plan for a parish one in 2018
Appoint a contact person for the Primate’s World Relief and Development Fund. Due date: by Annual Vestry, January 2018	Yes		Contact person to be appointed at Vestry, January 28 <sup>th</sup> , 2018
Support community initiatives for the transformation of society	Yes	ongoing	Collaborate with and extend hospitality to the Glassworks Cooperative as it comes to be established in Owen Sound
Continue parish initiatives to promote and foster a sustainable society	Yes		Encourage ongoing participation and collaboration in the Transition Towns group that meets in our church
Continue in our parish’s focus on building relationships with the indigenous community	Yes		Strengthen ties with Neyaashiinigiing Reserve and M’wikwedong Centre and continue involvement with Reconciliation Garden being established at Kelso Park

Other:	Yes in part	ongoing	<p>Continue to develop personal and community relationships with the local indigenous communities</p> <p>Pursue regular education on the UN sustainable development goals: pick one at a time to work on</p> <p>Hold /host all candidates' meetings on social justice issues during municipal, provincial and federal elections</p> <p>Start letter-writing campaigns to our MP on social justice issues on issues like: minimum wage; affordable housing; education funding inequities; daycare; violence against women</p> <p>Ensure our church sign projects messages about justice to the community</p> <p>Address violence and injustice in our own church community and beyond</p>
--------	-------------	---------	--

5. Safeguarding and Renewing the Earth: The Fifth Mark of Mission

As Christians, we are called to “safeguard the integrity of creation.” Our world is a gift from God. We bear responsibility for it. How can your congregation contribute to the work of caring for the Earth?

The Earth: Minimum Goals	Will meet goal in 2018 (Yes/No)	date by which you will meet	Proposed Actions
Do a green assessment of your parish buildings.	Yes		Conduct an assessment during 2018
Decrease use of electricity and water.		2019	educate the church community and users of the buildings using signage about water and electricity usage install timers on lights that are at risk of being left on conduct remediation based on the green assessment
Other	2018 in part	ongoing	Cease using plastic bottles or styrofoam plates / containers in the church increase commitment to recycling of paper and plastic investigate the possibility of exploiting alternate energy sources Engage in climate action by supporting and participating in community initiatives such as Transition Towns and the Glassworks Cooperative Pursue opportunities to educate our own community and the wider community about Food Production, Transportation and Consumption as important dynamics in the climate change crisis of our planet

6. Ministry and Leadership

<b>Ministry and Leadership: Minimum Goals</b>	<b>Will meet goal in 2018 (Yes/No)</b>	<b>date by which you will meet</b>	<b>Proposed Actions</b>
Parish Council meetings	Yes	ongoing	Parish Council meets 10 times annually on the third Monday of the month
Teaching element in every Parish Council meeting	Yes	ongoing	For 5 years now we have incorporated a 45 minute education / spiritual focus into parish council meetings – this will continue
Nominating Committee for officers	Yes	ongoing	This happens every year and will continue
Effective communications	Yes	Continual Quality review	Parish bulletin with announcements every week – published on website Aspire Newsletter 5 times per year – published on website New website launched in November 2017 Phoning committees Regular e-mails (weekly) to parishioners with e-mail
Participation in life of the Deanery and Diocese	Yes	ongoing	Wardens and Lay Delegates attend Deanery Rector heavily involved in Diocese ... Explore increased participation of laity in Diocesan committees
Warden and Treasurer training	Yes	ongoing	Participate in regular training events

7 Congregational Health

Congregational Health: Minimum Goals	Will meet goal in 2018 (Yes/No)	date by which you will meet	Proposed Actions
Safe Church Compliance	Yes	ongoing	Safe Church Coordinator conducts annual reviews and updates of checks & education
Safe Church policies and procedures on bullying and harassment are normal aspects of parish life.	Yes		Conduct review and education on this aspect of Safe-Church during 2018
Ensure broadly-based decision-making	Yes	ongoing	All major decisions go through wardens initially then through parish council and if necessary Vestry
Regular opportunities for fellowship and community building	Yes	ongoing	Weekly coffee hour and sometimes meals after worship Talent nights twice annually Social gatherings for fall stewardship effort St. George's and St. Thomas' Day celebrations Weekly quilters and many other small groups Family Ministry and Neighbourhood Dinners Pub nights
Conversations are done in person, on the phone, and/or video chat. <b><i>No conversations via email.</i></b>	Yes		We will initiate a new approach to review whether we have been doing too much by e-mail and make adjustments accordingly

## 8. Long-term Future

Long-term Future: Minimum Goals	Will meet goal in 2018 (Yes/No)	date by which you will meet	Proposed Actions
<p>Complete Mission and Ministry Plan Due date: Annual Vestry 2018</p>	<p>Yes</p>	<p>June 3, 2018</p>	<p>Mission and Ministry Plan is being received at Vestry 2018. Given the intensity of parish activity during 2017 as we have brought together two parishes into one, and the priority of bringing new members on board with practices regarding finances and stewardship, worship and pastoral care, etc., we were not able to initiate the process of Planning until October 2017. We had presented an initial Mission and Ministry Plan and Business Plan for the parish connected with the proposed sale of the St. Thomas' property – this is included in this Vestry report.</p> <p>The Property Condition Matrix still needs work. We have had architect Terry Marklevitz conduct a building assessment and we have a Capital Plan going forward – included in this Vestry Report.</p> <p>Parish Council (an amalgam of the two former parish councils) which has worked on this plan since October, has recommended that the new council now undertake the community-wide review of this plan, with appropriate Town Hall meetings this Spring, leading to formal adoption of the Plan at a Special Vestry on June 3<sup>rd</sup>, 2018</p>

9. Buildings

<b>Buildings: Minimum Goals</b>	<b>Will meet goal in 2018 (Yes/No)</b>	<b>date by which you will meet</b>	<b>Proposed Actions</b>
Fill out the attached Property Condition Matrix for all buildings in the parish's care	Yes	June 3, 2018	Complete matrix
Identify lists of building condition issues that will need: 1) to be addressed within the next five years, and 2) in the next five to ten years.	Yes	June 3, 2018	Church windows and cap-stones within 5 years Masonry repairs within 5 years
Identify significant building elements that because of condition or age will likely need to be addressed.	Yes	June 3, 2018	Parish Hall end wall repair
Establish budget costs and timelines.	Yes	June 3, 2018	

10. Finances

<b>Finances: Minimum Goals</b>	<b>Will meet goal by due date (Yes/No)</b>	<b>date by which you will meet</b>	<b>Proposed Actions</b>
Balanced budget Due date: Annual Vestry 2018 and continuing thereafter	Yes	ongoing	Continue careful monitoring of finances through finance committee
Full apportionment and clergy costs paid monthly	Yes	ongoing	Continue as has been our custom for many years
Parish conversation about finances Due date: by Sept. 30, 2017	Yes	ongoing	This has been part of our parish life since 2011. Every year since then, the congregation has been invited to submit Promise Cards to indicate their level of givings for the coming year. Not everyone submits a card every year. This year, 50% of our 136 regular givers submitted Promise Cards. Over 60% of our givings come from pre-authorized giving. We have found we can predict giving levels quite accurately from these strategies and so we will continue to use them going forward.

## 11.PROPERTY CONDITION MATRIX

**NAME OF PARISH: ST. GEORGE’S, OWEN SOUND**

**STREET ADDRESS: 1049 4<sup>TH</sup> AVENUE EAST, OWEN SOUND, ON., N4K 5P7**

Do you have a survey of the property?	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no			
	If yes please include a copy	If no would you provide a sketch with approximate dimensions			
Do you have a septic bed or are you connected to municipal services?	<input type="checkbox"/> septic bed	<input checked="" type="checkbox"/> municipal services			
If you have a tile bed when was the last time it was looked at?	<input type="checkbox"/> within the last 5 years	<input type="checkbox"/> 5 – 20 years	<input type="checkbox"/> longer	<input type="checkbox"/> do not know	
If you have a well when was the last time it was reviewed or updated?	<input type="checkbox"/> within the last 5 years	<input type="checkbox"/> 5 – 20 years	<input type="checkbox"/> longer	<input type="checkbox"/> do not know	
Is there a cemetery on the property?	<input checked="" type="checkbox"/> yes SCATTERING GARDEN ONLY	<input type="checkbox"/> no			
Does the parish have a separate cemetery elsewhere?	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no			
Do you have a propane or oil tank on site?	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no			
If you have an oil tank where is it located?	<input type="checkbox"/> underground	<input type="checkbox"/> inside the building	<input type="checkbox"/> do not know		
How many parking spaces do you have on the property?	<input type="checkbox"/> 10 ) spaces on pavement	<input type="checkbox"/> spaces on gravel	26 spaces on street		

# BUILDINGS

Which of the following buildings does the parish have?	<input checked="" type="checkbox"/> church	<input checked="" type="checkbox"/> separate parish hall	<input checked="" type="checkbox"/> rectory	<input type="checkbox"/> the # of other buildings
<b>CHURCH</b>				
Approximate age of oldest part of the building?	140 years			
Approximate size of the main floor?	6,600 sq feet			
Number of storeys (including basement) for each building?	two			
Size of the entire building including useable basement, upper floors and balconies?	11,700 sq feet			
Do you have drawings, floor plans etc.?	<input checked="" type="checkbox"/> yes some	<input type="checkbox"/> no		
Type of Construction: check <b>one of the following</b> for each building or insert a description	<input type="checkbox"/> yes Wood structure with sloped roof and siding on the walls	<input checked="" type="checkbox"/> yes Wood roof structure and floors with masonry	<input type="checkbox"/> yes Steel and masonry construction	<input type="checkbox"/> yes Other: Please describe
<b>RECTORY</b>				
Approximate age of oldest part of the building?	100 years			
Approximate size of the main floor?	1000 sq feet			
Number of storeys (including basement level)	4			
Size of the entire building including useable basement, upper floors and balconies?	4000 sq feet			

Do you have drawings for any of the buildings, floor plans etc.?	( ) yes	( X ) no		
Type of Construction: check <b>one of the following</b> for each building or insert a description	( ) yes Wood structure with sloped roof and siding on the walls	( X ) yes Wood roof structure and floors with masonry	( ) yes Steel and masonry construction	( ) yes Other Please describe
<b>PARISH HALL</b>				
Approximate age of oldest part of the building?	120 years			
Approximate size of the main floor?	3,200 sq feet			
Number of storeys (including basement level) for each building?	2			
Size of the entire building including useable basement, upper floors and balconies?	5,200 sq feet			
Do you have drawings for the building, floor plans etc.?	( X ) yes some	( ) no		
Type of Construction: check <b>one of the following</b> for each building or insert a description	( ) yes Wood structure with sloped roof and siding on the walls	( X ) yes Wood roof structure and floors with masonry	( ) yes Steel and masonry construction	( ) yes Other Please describe

## ROOFS

Type of roof ( <b>check one for each</b> ) If a building has more than one type insert approx. % or area of each		<b>LIFE CYCLE</b>			
Rectory	Asphalt shingles	20 – 30 years	( ) %		
Parish Hall	Asphalt Singles	20 – 30 years	( ) %		
Church	Aluminum & Membrane	50 years	95 % & 5%		

When was the last time major work or replacement of these roofs was done?	( X ) Within the last 5 years on both Church and Rectory	( ) 5 – 20 years	( X ) longer on the parish hall	( ) do not know	
Indicate which section of the roof was addressed?	ALL				
Do you know the approximate cost of the work completed?	\$ 320,000 Church \$14,000 Rectory		Will cost \$30,000 for hall		
Have you had roof leaks since the last major work?	( X ) yes, minor now addressed	( ) no			

## EXTERIOR WALLS

Type of walls ( <b>check one for each</b> ). If a building has more than one type insert approx. % or area of each		<b>LIFE CYCLE</b>			
Church and Parish Hall	Masonry	100 years	( 100 ) %		
Rectory	Masonry Veneer	100 years	( 50 ) %		
Rectory	Wood siding	40 – 80 years	( 50 ) %		
When was the last time major work was done to the walls?	( X ) Within the last 5 years	( ) 5 – 20 years	( ) longer	( ) do not know	
Do you know the approx. cost of this work?	\$ 50,000				
Do you have a bell tower and/or a spire?	Completely renovated in 2010	70 years	( X ) yes	( ) no	
If yes what is approx.			142 feet		

height from ground level to top?					
How many stained glass windows do you have?		60 years	( 12 ) windows		
Do they have storm windows?	( X ) yes	( ) no			
When was the last time major work was done to the windows?	( ) Within the last 5 years	( X ) 5 – 20 years	( ) longer	( ) do not know	

## INTERIOR

Type of heating system (indicate approx. age)		<b>LIFE CYCLE</b>			
Church, Hall and Rectory	Steam or hot water boiler with radiators	25 – 35 years	( 25 ) years old		
Does your system cool as well?	( ) yes	( X ) no			
Has there been a major upgrade to any of the systems since it has been installed (indicate the year)?	( X ) within the last 5 years - 2017	( ) 5 – 20 years	( ) longer	( ) do not know	
When was the last time the following other interior items were upgraded?					

	Lighting	50 years	( ) within the last 5 years	( ) 5 – 10 years	( X ) longer ( ) do not know
	Electrical work other than lighting	50 years	( ) within the last 5 years	( ) 5 – 10 years	( ) longer ( X ) do not know
	Floor finishes	25 years	( ) within the last 5 years	( ) 5 – 10 years	( ) longer ( X ) do not know
	Wall and ceiling finishes	50 years	( ) within the last 5 years	( ) 5 – 10 years	( ) longer ( X ) do not know

## ACCESSIBILITY – Do you have the following?

Accessible building entrance	( X ) yes ramp	( ) no			
Accessibility to all public areas in the building	( ) yes	( X ) no			
A lift or elevator	( ) yes	( X ) no			
Accessible washrooms	( X ) yes in the hall	( X ) no in the church			
Accessible pews or designated wheelchair areas (provide the # of spaces provided)	( ) yes	( X ) no			

**CURRENT PLANS – DO YOU HAVE ANY EXPANSIONS OR RENOVATIONS PLANNED FOR THE UPCOMING YEAR?**

ACCESSIBILITY PROJECT – SEE ATTACHED PLANS AND ESTIMATES – TO INSTALL ELEVATOR AND ACCESSIBLE WASHROOMS IN THE CHURCH

RESTORATION OF STAINED GLASS WINDOWS AND CAPSTONES TO BEGIN WITH ONE OF THE 5 WINDOWS THAT REQUIRE URGENT ATTENTION

POSSIBLE PARKING PROJECT DEPENDING ON SALE OF ST. THOMAS' PROPERTY

INTERIOR RE-DECORATING OF CHURCH

Section 12

**PENDING PROJECTS FOR REORGANIZED ANGLICAN PARISH OF OWEN SOUND**

May 23, 2017

Project	Description	Contractor Price or Estimate	Cost less HST	Net HST 30.31% of 13%	Cost to Parish	Priority (1-5) 1 high
Hospitality	Name Tags	RAM Promotional	\$1,055.00	\$41.57	\$1,096.57	1a
Communications	New Website for Reorganized Parish	Timothy Pointon	\$3,000.00	\$118.20	\$3,118.20	1b
Sound System	Church Sound System	Gary Byers Sound	\$9,120.00	\$359.33	\$9,479.33	1c
Sound System	Wiring for Speakers	Electrician Estimate	\$800.00	\$0.00	\$800.00	1c
Audio/Visual	Visual Production Equipment	Estimate	\$15,000.00	\$591.01	\$15,591.01	1d
Audio/Visual	Parish Hall	Estimate	\$15,000.00	\$591.01	\$15,591.01	1d
Accessibility	Elevator, Stair & Universal Washroom	Construction Estimate	\$300,000.00	\$11,820.12	\$311,820.12	1e
Accessibility	Design(Arch, Struct, Mech/ Elect)	Gail Lamb Architect	\$12,000.00	\$472.80	\$12,472.80	1e
Accessibility	City of Owen Sound	Building Permit	\$3,208.00	\$0.00	\$3,208.00	1e
Accessibility	less Government ESDC Grant (Max)	Enabling Accessibility	-\$50,000.00	\$0.00	-\$50,000.00	1e
"Grass" Parking	11th Street (6 stalls) Too Expensive	Park on grass in summer	\$0.00	\$0.00	\$0.00	1f
"Grass" Parking	Parish Hall Lawn (10 stalls)	Hutten & Co Landscaping	\$93,672.00	\$3,690.71	\$97,362.71	1f
"Grass" Parking	Church Lawn (20 Stalls)	Hutten & Co Landscaping	\$151,667.00	\$5,975.74	\$157,642.74	1f
"Grass" Parking	Clearing & Grubbing	Redmond	\$3,500.00	\$137.90	\$3,637.90	1f
Grass Cutting	Ride-On John Deere X390 (48" Deck)	Huron Tractor	\$7,127.00	\$280.81	\$7,407.81	1g
Grass Cutting	10% John Deere Discount - Church	John Deere	-\$712.70	-\$28.08	-\$740.78	1g
Snow Blower	John Deere accessory for tractor	Huron Tractor	\$2,800.00	\$110.32	\$2,910.32	1g
Snow Blower	Weather Enclosue - Snow Blowing	Huron Tractor	\$420.00	\$16.55	\$436.55	1g
Storage Shed	10 x 12' 2-double doors, vent, ramp	Northsheds	\$4,640.00	\$182.82	\$4,822.82	1g
Parish Hall Seating	Stacking Banquet Chair (fabric)	Staples: 96 @\$105	\$10,080.00	\$397.16	\$10,477.16	1h
Parish Hall Seating	Chair Dolley (12 @ 116.31)	Staples	\$1,395.72	\$54.99	\$1,450.71	1h
Parish Hall Seating	72 x 30 folding Banquet Table	Staples: 20 @ \$58	\$1,160.00	\$45.70	\$1,205.70	1h
Parish Hall Seating	Table Dolley (10 tables/dolley)	Staples: 2 + \$320	\$640.00	\$25.22	\$665.22	1h
Parish Hall Seating	36" x 36" Card Tables:	Staples: 18 x \$62	\$1,116.00	\$43.97	\$1,159.97	1h
Parish Hall Seating	Table Dolley (9 tables/dolley)	Staples: 2 + \$320	\$640.00	\$25.22	\$665.22	1h
Fire Exit	Parish Hall Basement (interior)	Estimate	\$1,000.00	\$39.40	\$1,039.40	1i
Fire Exit	Parish Hall Basement (Exterior)	Estimate	\$25,000.00	\$985.01	\$25,985.01	1i
Stain Glass	Relocate St. Thomas windows	Estimate	\$30,000.00	\$0.00	\$30,000.00	1j
<b>SUB-TOTAL</b>					<b>\$669,305.49</b>	
Signage	Main Wireless Sign	Estimate	\$15,000.00	\$591.01	\$15,591.01	2
Pipe Wrap Removal	Hazardous	Grey-Bruce Insulation	\$10,000.00	\$394.00	\$10,394.00	2
Rectory	South Window Repair/Paint	Georgian Bluffs Carpentry	\$2,500.00	\$98.50	\$2,598.50	2
Church Window	Church Windows Repair/Paint	Owen Sound Glass	\$12,500.00	\$492.51	\$12,992.51	2
Parish Hall	Fascia, Eavestroughing	Van Dolder	\$3,870.00	\$152.48	\$4,022.48	2
Church Ventilation	Re-glue and insulate Dormer Vents	Estimate	\$1,000.00	\$39.40	\$1,039.40	2

Project	Description	Contractor Price or Estimate	Cost less HST	Net HST 30.31% of 13%	Cost to Parish	Priority (1-5) 1 high
Parish Hall Windows	Parish Hall Basement (6 Total)	Georgian Bluffs Carpentry	\$2,400.00	\$94.56	\$2,494.56	5
Parish Hall Masonry	Parish Hall Foundation	McLean Masonry	\$6,650.00	\$262.01	\$6,912.01	4
Parish Hall Masonry	Parish Hall N/W Walls	McLean Masonry	\$7,800.00	\$307.32	\$8,107.32	4
Parish Hall Masonry	Parish Hall S/E Walls	McLean Masonry	\$7,800.00	\$307.32	\$8,107.32	4
Rectory	Remove Rectory Garage	McLean Masonry	\$6,000.00	\$236.40	\$6,236.40	5
Insulation	Room off boiler Room	Estimate	\$600.00	\$23.64	\$623.64	5
Insulation	Room under Altar	Estimate	\$600.00	\$23.64	\$623.64	5
				<b>SUB-TOTAL</b>	<b>\$40,541.81</b>	
				<b>TOTAL: PRIORITY 1 to 5</b>	<b>\$934,059.07</b>	
Church Lighting	LED bulbs in Church Nave	Defer				Wish
Sanctuary	Retrofit to Chapel	Defer				Wish
Wiring	Retrofit Wiring in Room under Altar	Defer				Wish
Kitchen	Hall basement Kitchen (commercial)	Defer				Wish
Mortgage	Retire remaining roof mortgage	Approximate	\$193,851.00	\$0.00	\$193,851.00	Wish
		<b>Total</b>	<b>\$1,091,896.62</b>	<b>\$36,013.45</b>	<b>\$1,127,910.07</b>	

**Property Sale Letter's of Opinion  
Agent: Paul Byers**

Rectory	\$165,000.00
Church	\$546,000.00
Total	\$711,000.00
Less:	
Real Estate	-\$42,660.00 assume 6%
Legals	-\$2,000.00
Net	\$666,340.00 Max

Project	Description	Contractor Price or Estimate	Cost less HST	Net HST 30.31% of 13%	Cost to Parish	Priority (1-5) 1 high
Church Plaster	North Transept Repair	Estimate	\$400.00	\$15.76	\$415.76	2
Church Plaster	South Transept Repair	Estimate	\$800.00	\$31.52	\$831.52	2
Church Plaster	Sanctuary Repair	Estimate	\$1,200.00	\$47.28	\$1,247.28	2
Rectory	Rectory Roof	Hillis Construction	\$12,525.00	\$493.49	\$13,018.49	2
Church Doors	Basement Door	Georgian Bluffs Carpentry	\$1,500.00	\$59.10	\$1,559.10	2
<b>SUB-TOTAL</b>					<b>\$63,710.05</b>	
Parish Hall Windows	Parish Hall Kitchen/Stage (5 total)	Georgian Bluffs Carpentry	\$5,000.00	\$197.00	\$5,197.00	3
Parish Hall Windows	Main Parish Hall (6 Total)	Georgian Bluffs Carpentry	\$7,200.00	\$283.68	\$7,483.68	3
Parish Hall Doors	Parish Hall Main Doors	Georgian Bluffs Carpentry	\$4,000.00	\$157.60	\$4,157.60	3
Parish Hall Doors	North Door	Georgian Bluffs Carpentry	\$3,000.00	\$118.20	\$3,118.20	3
Church Undercroft	Tube lights (\$63.50/fixture - Warm)	Amazon (35 fixtures)	\$2,222.50	\$87.57	\$2,310.07	3
Parish Hall Doors	Kitchen Door	Georgian Bluffs Carpentry	\$1,500.00	\$59.10	\$1,559.10	3
Church Windows	Church Basement (5 Total)	Georgian Bluffs Carpentry	\$1,875.00	\$73.88	\$1,948.88	3
Church Doors	Sacristy Door	Georgian Bluffs Carpentry	\$3,000.00	\$118.20	\$3,118.20	3
Pipe Insulation	Church	Estimate	\$1,000.00	\$39.40	\$1,039.40	3
Floor Replace	Parish Hall/Entrance (1600 sq ft +/-)	Georgian Bluffs Carpentry	\$16,000.00	\$630.41	\$16,630.41	3
Church Masonry	South Entrance Repair	McLean Masonry	\$3,600.00	\$141.84	\$3,741.84	3
Rectory	Replace Cedar Siding	Estimate	\$6,000.00	\$236.40	\$6,236.40	3
Heating Pipes	Replace Steam & Condensate Piping	Maurice Mechanical Estim.	\$18,000.00	\$709.21	\$18,709.21	3
<b>SUB-TOTAL</b>					<b>\$75,249.99</b>	
Parish Hall	Parish Hall re-roofing	Interlock Industries	\$59,820.00	\$2,356.93	\$62,176.93	4
Undercroft Seating	Stacking Banquet Chair (cloth)	Staples: 75 @\$105	\$7,875.00	\$310.28	\$8,185.28	4
Undercroft Seating	Chair Dolley (10 @ 116.31)	Staples	\$1,163.10	\$45.83	\$1,208.93	4
Undercroft Seating	72 x 30 folding Banquet Table	Staples: 11 @ \$58	\$638.00	\$25.14	\$663.14	4
Undercroft Seating	Table Dolley (10 tables/dolley)	Staples: 2 + \$320	\$640.00	\$25.22	\$665.22	4
Undercroft Seating	36" x 36" Card Tables:	Staples: 12 x \$62	\$744.00	\$29.31	\$773.31	4
Undercroft Seating	Table Dolley (9 tables/dolley)	Staples: 2 + \$320	\$640.00	\$25.22	\$665.22	4
Church Doors	South Doors	Georgian Bluffs Carpentry	\$5,000.00	\$197.00	\$5,197.00	4
Pipe Insulation	Parish Hall	Estimate	\$500.00	\$19.70	\$519.70	4
Storage Room	Insulation, walls/ceiling,Lights/Vent.	Estimate	\$5,000.00	\$197.00	\$5,197.00	4
<b>SUB-TOTAL</b>					<b>\$85,251.72</b>	
Yard Trailer	10 cu ft trailer	Huron Tractor	\$335.00	\$13.20	\$348.20	5
Floor Refinish	Parish Hall Stage/Lounge (705 Sq ft)	Georgian Bluffs Carpentry	\$2,820.00	\$111.11	\$2,931.11	5
Parish Hall Windows	Parish Hall Lounge (4 total)	Georgian Bluffs Carpentry	\$3,200.00	\$126.08	\$3,326.08	5
Parish Hall Windows	Main Floor Washroom (2 total)	Georgian Bluffs Carpentry	\$800.00	\$31.52	\$831.52	5

## Section 13

### Owen Sound Anglicans Mission and Ministry History and Business Plan to Support Motions to Diocesan Council,

June 23, 2017

The attached document shows a list of projects pending the release of funds from the sale of the St. Thomas' Church, Owen Sound, properties. Estimates for these projects have been sought – these estimates are available for review. In some cases, design work has already been undertaken (e.g. Accessibility) since these were projects already in view for St. George's prior to the planned re-organization.

The rationale for the proposed projects is as follows:

**Priority #1 Projects** – These are the projects which we hope to be able to complete using the funds realized from the sale of St. Thomas' Church properties. We estimate that these projects will require most if not all of the proceeds of the sale:

**Name-tags, web-site, sound and audio-visual resources** (in both church and hall) are simply must-haves for us as we carry forward ministries of hospitality, faith development, worship and service.

**Accessibility.** Accessibility for persons with disabilities has been a priority at St. George's for a number of years and Phase One of our accessibility upgrade, which involved providing an accessible entrance to the church, has recently been completed. Phase Two, an elevator and barrier-free washroom to make worship and washrooms accessible to all has been in the works for 2 years and we have so far raised more than \$90,000 of the funds needed to support an application for government funding. St. Thomas' Church building has had a lift for many years. Parking has been an issue at St. George's for a long time now. The parking project will allow for an extra 30 parking spaces on our new site.

**Parish Hall upgrades** – While we have managed for social times on Sundays in the St. George's church basement, with the added number of people coming from the reorganization, we will now need to use the parish hall for fellowship. In addition, the Parish Hall is the venue for many of our evangelism, discipleship and service activities.

**Outdoor maintenance** – Our grass-cutting and snow-blowing equipment need replacing, and the equipment must be sufficient to remove the snow from expanded parking areas.

**Stained glass** – There are some vital mementoes from St. Thomas' church that we agree should find a new home at our new site.

**Priority #2 - 5 Projects** – If there is any excess of funds over the estimates under priority #1, we regard these projects as necessary to ensure our ongoing strength and vitality.

It should be noted that the mortgage amount in the “wish” list at the bottom of the projects document is being paid from capital pledges over the next 7 years.

### **Family Ministry**

We have placed a high priority on our Family Ministry initiative, which is not reflected in the capital projects outline already. Therefore, in the provisional budget for the new parish, we have planned for additional funds to be dedicated to Family Ministry to supplement the funds already promised from parishioners and granted by the Diocese. This will allow us to recruit a full-time Pastor of Family Ministry.

We are especially excited about this initiative because the idea for it was initially developed in a collaborative venture of St. George’s and St. Thomas’ churches and it seems very fitting that we now are able to carry it forward in our reorganized parish.

### **Owen Sound Anglicans in Mission and Ministry**

Here we tell the story both of what we have been doing and what we plan to do in mission and ministry as we move forward in our reorganized community. We expect that the proposed projects (to be realized from the proceeds of the sale of St. Thomas’ Church) will carry us forward with strength and purpose into an exciting future for Anglican Ministry in Owen Sound.

### **Evangelism**

**Retirement Home Ministry** – both St. Thomas’ and St. George’s have collaborated for the last 5 years to bring regular monthly worship to 4 retirement homes in Owen Sound. This has become an instance of evangelism and a Fresh Expression of ministry in town.

For the last 3 years in Owen Sound, a Spring and Fall series called **“Habits of the Heart”** has gathered both members of church and wider Owen Sound community to learn ways of being in conversation with one another about things that matter to us all. Attendance has grown to around 50 each evening. Every series includes explicit acknowledgment that this is not about religion but that what we do springs from who we are as Christians. This series is much more than discipleship or service or outreach; while explicit propagation of the Gospel is not part of our agenda, it seems to us that this is about the Good News of Jesus, especially in the small group participation and witness of our members. So far, these are the series we have hosted, each one comprising 6 sessions:

Spring 2014 – Learning Habits of the Heart

Fall 2014 - Deep Listening; Care of the Sick & Dying; Practice in Listening to and Honouring People’s Stories

Spring 2015 – Our Relationships: with Ourselves; with other humans; with our world

Fall 2015 – Our Common Life

Spring 2016 – I Know a Stranger

Fall 2016 – Being Human

Fall 2017 – “Agents of Hope”, our Spring series, has been postponed to the Fall due to all of the activity associated with the reorganization of our Owen Sound churches.

A new **neighbourhood drop-in centre** in the basement of the St. George’s parish hall (The Spot) is attracting people from the community every Thursday afternoon. Over coffee and goodies and in a hospitable environment and atmosphere, members of the church engage in conversation with friends from the neighbourhood. A new neighbourhood newsletter connects the church with the neighbourhood. An informal neighbourhood association is slowly growing from this Ministry.

Our **Faith Development team** is seriously considering the possibility of launching the new **Alpha series** in the 2017-2018 Church year, which will have us engaging in intentional evangelism in a very different, more explicit way.

A new initiative in **Family Ministry** envisions further evangelistic efforts and we are recruiting a Pastor of Family Ministry whose Ministry Description includes the following statement: “We are building on a strong existing foundation of families in a dynamic and progressive congregation. This church serves the community of greater Owen Sound and this Christian ministry will reach out into that community to serve families there as well as within the church. We are seeking to continue to grow as a vibrant family of faith.” As part of the Family Ministry initiative, a volunteer-led Messy Church will begin this summer.

### **Discipling**

For 5 years now, a Faith Development team has planned and hosted not only the Habits of the Heart series but also many discipleship events – every Lent and Advent, a special series explores the faith.

Every Wednesday morning for several years, both St. Thomas’ and St. George’s people have come together for a eucharist followed by a lectionary-based Bible Study, typically attended by 6-8 people.

Every Thursday morning for three years now, a study group ranging in size from 10-20 has met to explore New Testament history and theology using the Great Courses. This has included people from both congregations.

A weekly gathering at St. Thomas’ Church to delve into matters of faith and life has brought people together in conversation and

fellowship. We hope that will continue.

For 6 years now, seasonal booklets have been distributed in the congregation that include suggestions for daily prayer, along with the readings from the Daily Office Lectionary.

For 3 or 4 years, a Thursday morning Centering Prayer group has provided a half-hour space for 8-10 regular participants to come together for silent prayer.

This year, after inviting people into a “Year of Spiritual Renewal”, daily e-mail reflections on the lectionary Scriptures have sought to support people in their spiritual discipline – these are now part of a daily blog: <http://nomansbland.blogspot.ca> .

Each year, we prepare a few people to be received, or to re-affirm, or be confirmed at the annual confirmation service. We regularly welcome newcomers into our fellowship.

This work of deepening our discipleship continues and will only be enhanced and strengthened by the coming together of our two congregations.

### **Service**

The neighbourhood ministry mentioned above is led by a team of both parish and neighbourhood people and includes several elements of service to the community – exchanges; clothing give-aways; BBQs; film nights; summer community events, etc.

Refugees – we are just coming to the end of an intensive year of work around the sponsoring and welcoming of a refugee family, in partnership with Georgian Shores United Church and the Owen Sound Muslim Association.

OSHaRE Food Ministry – our parish supports, through donations and volunteer time, the five day a week meal programme in Owen Sound, where up to 100 individuals receive a hot meal and companionship. The church has a team which volunteers once a month to serve the supper meal and clean up afterwards. Various members volunteer in the afternoons to help prepare food.

Food Bank - There is a monthly “Food Bank Sunday” which includes a special prayer at the offertory, and a specific item is collected each month – items such as rice, pasta, sauce, canned tomatoes

Meals on wheels are delivered daily by many teams of parishioners.

PWRDF – We have had a recent focus on the water initiative and raised funds for Pikangikum.

Monica Place – This Ministry is an annual focus for our congregation, and is especially supported by the BAC

The first Sunday in Advent is White Gift Sunday where items are collected for Christmas gifts for the women housed at the women's shelter.

### **Transforming Society**

The Owen Sound Anglican Community has regularly taken leadership in our town on matters of Justice, Peace and human well-being:

Most recently, immediately following the Quebec City mosque shooting, Owen Sound Anglicans organized a public solidarity gathering at City Hall that was attended by the Mayor, Councillors, Members of Parliament and over 300 community members. That action has led to regular attendance at prayers at the mosque by some of our community in order to express ongoing solidarity with our Muslim friends.

In our bridge-building with our indigenous neighbours, on National Aboriginal Day in 2016 Owen Sound Anglicans organized a public reading of the United Nations Declaration on the Rights of Indigenous Peoples on the steps of City Hall. On that day in 2017, we have organized and will participate in a Blanket Exercise.

In support of the need for a meaningful and comprehensive inquiry into Missing and Murdered Indigenous Women, our church bell is tolled continually for 10 minutes each day, starting at 5:15 PM.

Owen Sound Anglicans have led a 5-year Restoring the Circle initiative with indigenous neighbours and last year we collaborated on a Thanksgiving Day public apology and act of celebration of our relationship.

Each year we have devoted events to our relationships with indigenous peoples, refugees and those in need. This April, the new

Director of the centre for urban aboriginal people in Owen Sound was our guest speaker in church and at a feast in the evening.

All of these efforts will continue and be strengthened as we move forward together.

### **Safeguarding and Renewing the Earth**

Beginning in 2013, members of our community have led and hosted Climate Action initiatives that have reached out into the community as a whole.

The Climate Action group has now morphed into a Transition Towns initiative that is led by some of our members and hosted at the church.

### **Stewardship**

Since 2011, a year-round Stewardship Plan has helped us to find financial stability and to address many of the issues of our buildings. With our reorganization, the challenges continue, but we hope to be able to find strength and stability by continuing to educate and invite our congregation to make wise decisions about our finances and to express generosity based on their experience of the abundance of God's grace.

What has been presented here will form the basis for a more detailed Mission and Ministry Plan for the new parish and to be ratified by its Annual Vestry in January, 2018.

Respectfully submitted,

Owen Sound Anglicans Reorganization Steering Committee

(Betty Adair and Jake Bates, Wardens, St. Thomas' Church; Jean Wilson and Bob Henderson, Wardens, St. George's Church; Claire Miller and Graham Bland, Rectors, St. Thomas' and St. George's Churches)